

Travis County Parks  
Austin, Texas

**Assistant Director of Parks**

**Hiring salary range: \$90,000 to \$115,000**

**Final filing date: Friday, March 29, 2024.**

Travis County's Transportation and Natural Resources (TNR) department is seeking to fill the Assistant Director of Parks position. The position is vacant due to a retirement and subsequent internal promotion.

This is an exciting role with Travis County Parks for an experienced leader to manage, plan, organize, and supervise over 10,000 acres encompassing 27 parks in Travis County. The Assistant Director directly and indirectly manages over 150 regular and 50 seasonal employees.

Travis County Parks is divided into two Districts – the West District encompasses seven parks on Lake Travis providing water-related and camping recreational opportunities. The East District contains metropolitan parks that are facility based containing major sports complexes and special use facilities such as skateboard parks and BMX tracks. The newest park, Bee Creek Sports Complex opened in June 2023 and contains several synthetic turf soccer fields with some soccer fields able to convert to baseball fields.

Travis County residents approved a Bond Issuance in November 2023 that will provide over \$200 million for Strategic Parkland Acquisition and Conservation and \$75 million for facility improvements/additions. This is a key role in managing the County parks, facilities, human and natural resources. Travis County Commissioners Court adopted the Parks Master Plan in 2016 which provides a framework as the county population continues to grow over the next decade. This plan will be updated in 2024 – 2025.

The County requires candidates to have a bachelor's degree in Parks and Recreation, Conservation, Business Administration, or a directly related field and five (5) years of directly related, increasingly responsible experience in park operations and management, including three (3) years of mid - to senior level supervisory or management experience. The County will also consider any combination of education and experience that has been achieved and is equivalent to the stated education and experience and required knowledge, skills, and abilities sufficient to successfully perform the duties and responsibilities of this job. The ideal candidate will also possess a Certified Park and Recreational Professional (CPRP) designation.

***This position is eligible for a remote/hybrid work schedule! Travis County prides itself on offering opportunities of advancement for current employees as well.***

To learn more and to apply, please go to: <https://www.cpsr.us/recruitment/2292>

For additional information contact:

Kylie Wilson  
CPS HR Consulting  
[kwilson@cpshr.us](mailto:kwilson@cpshr.us)

To view an online brochure for this position  
visit: [https://executivesearch.cpshr.us/flyer?file=APPROVEDTravisCounty\\_AssistantDirectorofParks.pdf](https://executivesearch.cpshr.us/flyer?file=APPROVEDTravisCounty_AssistantDirectorofParks.pdf)  
Travis County Parks website: <https://parks.traviscountytexas.gov>



CPS HR  CONSULTING



*Travis County Parks is an equal opportunity employer.*